

# April 29, 2024 - May 5, 2024

April 2024							May 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

## Monday, April 29

Nonresponsive records (out of date range)

## Tuesday, April 30

Nonresponsive records (out of date range)

## Wednesday, May 1

- 9:30am - 12:00pm Strategic Objective Review & Enterprise Risk Management (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 2:30pm liER Follow Up & one other issue (Seth w/call) - Seth Jaffe

## Thursday, May 2

- 10:00am - 11:30am Operations Security & Privacy Awareness Class 2024 (Microsoft Teams Meeting) - Ty Cooper
- 1:00pm - 1:30pm EEO Program Meeting (Microsoft Teams Meeting) - Dale A. Christopher ☺
- 1:30pm - 2:00pm Chip/Tri Check-in (Chip will call) - Dale A. Christopher ☺
- 2:00pm - 2:30pm Chip/Ciara Discussion (Microsoft Teams Meeting) - Dale A. Christopher

## Friday, May 3

- 9:00am - 12:00pm OUT

## Saturday, May 4

## Sunday, May 5

# May 6, 2024 - May 12, 2024

May 2024							June 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

## Monday, May 6

- 8:30am - 5:00pm OUT
- 11:30am - 12:00pm Mindful Monday Virtual Meetup (Microsoft Teams Meeting) - Elizabeth D. Horton
- 2:00pm - 2:30pm Mindful Monday Virtual Meetup (Microsoft Teams Meeting) - Elizabeth D. Horton
- 2:30pm - 3:30pm Chip/Shelley Check In (Shelley's Office) - Dale A. Christopher

## Tuesday, May 7

- 1:35pm - 2:25pm Supervisor Meeting (Microsoft Teams Meeting; Main Conference Room) - Shelley K. Finlayson
- 3:00pm - 3:30pm Program Review Staff Meeting (Microsoft Teams Meeting) - Dale A. Christopher
- 4:00pm - 5:00pm Chip/Shelley Check in (Chip Calls) - Dale A. Christopher

## Wednesday, May 8

- 10:00am - 12:00pm Welcome Wednesday (Microsoft Teams Meeting; Main Conference Room; Small Conference Room; Huddle Room) - Elizabeth D. Horton

## Thursday, May 9

- 9:30am - 12:00pm Integrity Committee Meeting (Microsoft Teams Meeting) - Kathy Cummings
- 11:30am - 12:00pm Tips and Tricks Thursday (Microsoft Teams Meeting) - Elizabeth D. Horton
- 1:00pm - 1:30pm EEO Program Meeting (Microsoft Teams Meeting) - Dale A. Christopher
- 1:30pm - 2:00pm Chip/Tri Check-in (Chip will call) - Dale A. Christopher
- 2:00pm - 2:40pm ER Question (Microsoft Teams Meeting) - Johanson, Daniel T.
- 3:30pm - 4:00pm Discuss Draft of Parental Leave "one-pager" (Microsoft Teams Meeting) - Dale A. Christopher
- 4:35pm - 5:00pm Request from PRC (Microsoft Teams Meeting) - Nicole Stein

## Friday, May 10

- 2:00pm - 3:00pm Discuss proactively posting (b)(5) (Microsoft Teams Meeting) - Jennifer Matis

## Saturday, May 11

## Sunday, May 12

# May 13, 2024 - May 19, 2024

May 2024							June 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

## Monday, May 13

- 8:30am Leave →
- 2:30pm - 3:30pm Chip/Shelley Check In (Shelley's Office) - Dale A. Christopher ↻

## Tuesday, May 14

- ← Leave →
- 11:00am - 12:00pm OneARC Portal- Authorizations Process Update
- 1:00pm - 2:00pm OneARC Portal- Authorizations Process Update (Microsoft Teams Meeting) - OneARCNotifications
- 1:35pm - 2:25pm Supervisor Meeting (Microsoft Teams Meeting; Main Conference Room) - Shelley K. Finlayson ↻

## Wednesday, May 15

- ← Leave →
- 12:00am Annual CIGIE Member Offsite (Charlottesville, VA) - Andrew Cannarsa →
- 11:00am - 11:25am Equity Team Check-In (Microsoft Teams Meeting) - Nicole Stein
- 1:05pm - 2:00pm PRA approval for future customer service surveys and focus group (Microsoft Teams Meeting) - Jennifer Matis
- 2:00pm - 4:00pm Q2: CAG Meeting May 15, 2024 (NASA HQ, James E. Webb Auditorium.) - FEMA-CAG

## Thursday, May 16

- ← Leave →
- ← Annual CIGIE Member Offsite (Charlottesville, VA) - Andrew Cannarsa →
- 1:00pm - 1:30pm EEO Program Meeting (Microsoft Teams Meeting) - Dale A. Christopher ↻
- 1:00pm - 4:00pm S+H Managers' Roundtable Meeting (Webex conference/virtually) - Patterson, Chelesa - OSHA
- 1:30pm - 2:00pm Chip/Tri Check-in (Chip will call) - Dale A. Christopher ↻

## Friday, May 17

- ← 5:00pm Leave
- ← 12:00am Annual CIGIE Member Offsite (Charlottesville, VA) - Andrew Cannarsa

## Saturday, May 18

## Sunday, May 19

# May 20, 2024 - May 26, 2024

May 2024							June 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

## Monday, May 20

- **11:00am - 11:30am Talk** (Microsoft Teams Meeting) - Dale A. Christopher
- **11:30am - 12:00pm liER Follow Up** (Microsoft Teams Meeting) - Seth Jaffe
- **1:00pm - 4:00pm EH-2024 MSEL Sync**  
(b)(5) - Conference bridge access - FEMA-NCP-Exercises
- **2:30pm - 3:30pm Chip/Shelley Check In** (Shelley's Office) - Dale A. Christopher ↻

## Tuesday, May 21

- **10:00am - 12:00pm Canceled: CIGIE Member Meeting** (1750 H St NW (1750 H St NW, Washington, District of Columbia 20006)) - Andrew Cannarsa ↻
- **10:45am - 11:15am Chip and Robert Check-In (New Time)** (Microsoft Teams Meeting) - Robert E. Lubitz ↻
- **1:35pm - 2:25pm Supervisor Meeting** (Microsoft Teams Meeting; Main Conference Room) - Shelley K. Finlayson ↻

## Wednesday, May 22

- **10:30am - 11:00am Discuss EDP Draft** (Microsoft Teams Meeting) - Dale A. Christopher
- **11:00am - 11:30am SAC/OMB Monthly Meeting- May 2024 Topics: OMB Updates, Agency Telework/Remote Work, FY 2025 Pay Raise**  
(b)(5) - Conference bridge access  
(b)(5) - Conference bridge access - Rich, Jeffrey S.
- **11:00am - 11:30am Canceled: SAC/OMB Monthly Meeting- Topics: TBD**  
(b)(5) - Conference bridge access  
(b)(5) - Conference bridge access - Rich, Jeffrey S. ↻
- **1:00pm - 1:50pm EEO State of the Agency Briefing** (Microsoft Teams Meeting) - Dale A. Christopher

## Thursday, May 23

- **1:00pm - 1:30pm EEO Program Meeting** (Microsoft Teams Meeting) - Dale A. Christopher ↻
- **1:30pm - 2:00pm Chip/Tri Check-in** (Chip will call) - Dale A. Christopher ↻

## Friday, May 24

## Saturday, May 25

## Sunday, May 26

# May 27, 2024 - June 2, 2024

May 2024							June 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

## Monday, May 27

## Tuesday, May 28

- **8:20am - 8:50am Chip/Shelley Check In** (Shelley's Office) - Dale A. Christopher ↻
- **10:45am - 11:15am Chip and Robert Check-In (New Time)** (Microsoft Teams Meeting) - Robert E. Lubitz ↻
- **11:00am - 12:00pm Special Emphasis Program Observance - AA and NHPI Heritage Month** (Microsoft Teams Meeting) - David M. Levenson
- **1:35pm - 2:25pm Supervisor Meeting** (Microsoft Teams Meeting; Main Conference Room) - Shelley K. Finlayson ↻
- **3:00pm - 3:30pm Discuss (b) (6) HR/Onboarding Questions** (Microsoft Teams Meeting) - Dale A. Christopher

## Wednesday, May 29

- **10:00am - 11:00am DEIA Monthly Meeting** (Microsoft Teams Meeting) - Dale A. Christopher ↻

## Thursday, May 30

- **9:30am - 12:00pm Integrity Committee Meeting** (Microsoft Teams Meeting) - Kathy Cummings
- **1:00pm - 1:30pm EEO Program Meeting** (Microsoft Teams Meeting) - Dale A. Christopher ↻
- **1:30pm - 2:00pm Chip/Tri Check-in** (Chip will call) - Dale A. Christopher ↻
- **2:30pm - 3:00pm Discuss Accommodation Issue** (Microsoft Teams Meeting) - Dale A. Christopher
- **3:30pm - 4:30pm Questions** (Microsoft Teams Meeting) - Ciara M. Guzman

## Friday, May 31

- **9:00am - 12:00pm Leave**
- **12:00pm - 2:00pm Hold**

## Saturday, June 1

## Sunday, June 2